



AS-09 PROMOTION, DISTRIBUTION OR SALE OF PRODUCTS OR SERVICES ON COLLEGE PREMISES ADMINISTRATIVE SERVICES

POLICY

The sale and promotion of products or services on College premises is generally restricted to the cafeteria, the Bookstore and approved vending machines.

1. Sale of products or services resulting from regular College programming shall generally be subject to approval by the appropriate Dean/Director and Vice-President.
2. The sale of products and services by student or user groups during special events may be permitted, subject to the approval of the Director, Administrative Services.
3. Notwithstanding any of the above, sale of any product or service on College premises shall be subject to the conditions that it
 - is not potentially detrimental to the reputation of the College or its programs;
 - is not potentially hazardous;
 - does not incur liability to College staff, students or the Board of Governors;
 - is in compliance with legal and regulatory requirements.
4. Promotion or advertising of goods or services on College premises by commercial organizations is generally prohibited.
5. Notwithstanding the generality of guideline 4, external organizations may purchase and/or solicit promotion or advertising in regular College publications, staff publications, student publications or College facilities.

BOARD GOVERNING POLICIES

GOVERNING LEGISLATION AND RELEVANT DOCUMENTS

PROCEDURES



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AUTHORIZATION

Approved by President _____ (signature)

On _____ (date).

B. FORM (attached)